



Business Office

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Michael P. Nagler, Ed.D., Superintendent of Schools

Will Herman
Assistant Superintendent - Business & Operations

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Dear Parent/Guardian:

Children need healthy meals to learn. Mineola UFSD offers healthy meals every school day. The District will continue to serve one free breakfast and one free lunch as part of the Community Eligibility Provision (CEP) Program for the 2024-2025 school year. Aramark Educational Services, LLC will continue to be our food service management company.

Second meals require payment and prices will be as follows: breakfast prices are \$2.00 at the elementary schools and \$2.25 at the MS and HS; lunch prices are \$2.50 at the elementary schools and \$2.75 at the MS and HS. A la carte items (snacks, waters, special drinks) remain paid items that your child(ren) must buy using a MySchool Bucks account or cash.

Mineola UFSD is using Nutrikids as its point of sale program. An account for your child can be created and funded for your child to pay for any second meals and or snacks. Nutrikids provides access to your child's account on their website MySchoolBucks.com. You will need to create an account in MySchoolBucks.com if you don't currently have one. In order to create an account and/or access the account, you will need your child's student ID number. Your child's ID number is available at each school.

Once created, these accounts can also be used for other school purchases i.e. field trips, locks, high school testing fees and purchases at our brand new café located in the Synergy Building.

For more information about MySchoolBucks please visit: <http://learnmyschoolbucks.com/Parent>

We request ALL families; especially those who normally apply and receive free and reduced lunch; as well as those families who believe they qualify this year, to complete the Community Eligibility Household Income Eligibility Form. These forms are vitally important to continue the District's eligibility to provide free meals under CEP moving forward and to determine additional state and federal programs that your child(ren) may qualify for.

This year we are offering the ability to complete this form online through MySchoolApps. Access to the form can be found through the below link or QR code. There is an option online to choose another language at the top – languages currently offered are Spanish and Chinese. Paper forms can still be completed and can be found in various languages on our website under parents/students...food service.

Please note: Application result letters will only be furnished upon request. This request can be made by emailing schoolmeals@mineola.k12.ny.us

To access the online CEP Household Income Eligibility

https://www.myschoolapps.com/Home/DistrictRedirect/MINEOLAUFSD_NY?langid=1



1. WHO SHOULD FILL OUT AN APPLICATION ON MYSCHOOL APPS?

We strongly encourage ALL families to complete the forms on MYSCHOOL APPS this year so that the District can continue to qualify for free meals in the future. It is especially important for those families who believe they are eligible based on the Federal Income Eligibility Chart for 2024-2025 (a copy appears below) as additional benefits may be granted to your child(ren).

2. WHO DOES NOT NEED TO FILL OUT AN APPLICATION?

You do not need to fill out the Income Eligibility Form if your child is directly certified through MEDICAID, SNAP or TANF for this school year. NOTE: direct certification is for each school year and does not roll over from one year to another. Your child must be directly certified for 2024-2025 school year.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Household Income Eligibility Form for all students in your household. If using a paper form, return to: Lori Baker, District Treasurer, Mineola UFSD, 2400 Jericho Tpke, Garden City Park, NY 11040.

4. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Please complete the application online or complete a paper copy and send it in to your child's school or to: Lori Baker, District Treasurer, Mineola UFSD, 2400 Jericho Tpke, Garden City Park, NY 11040.

5. WHO CAN GET FREE MEALS? All children attending Mineola Public Schools can receive one free breakfast and one free lunch this 2024-2025 school year.

OTHER COMMON QUESTIONS WHEN COMPLETING THE FORM:

1. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? Include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.

2. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

3. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

4. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS THEIR COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

5. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, contact your local assistance office or call 1-800-342-3009.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability.

Meal Service to Children with Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes, and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian.

Sincerely,
Will Herman
Assistant Superintendent - Business & Operations

**2024-2025 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS OR FREE MILK**

Free Eligibility Scale						Reduced Price Eligibility Scale					
Free Lunch, Breakfast, Milk						Reduced Price Lunch, Breakfast					
Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly	Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 19,578	\$ 1,632	\$ 816	\$ 753	\$ 377	1	\$ 27,861	\$ 2,322	\$ 1,161	\$ 1,072	\$ 536
2	\$ 26,572	\$ 2,215	\$ 1,108	\$ 1,022	\$ 511	2	\$ 37,814	\$ 3,152	\$ 1,576	\$ 1,455	\$ 728
3	\$ 33,566	\$ 2,798	\$ 1,399	\$ 1,291	\$ 646	3	\$ 47,767	\$ 3,981	\$ 1,991	\$ 1,838	\$ 919
4	\$ 40,560	\$ 3,380	\$ 1,690	\$ 1,560	\$ 780	4	\$ 57,720	\$ 4,810	\$ 2,405	\$ 2,220	\$ 1,110
5	\$ 47,554	\$ 3,963	\$ 1,982	\$ 1,829	\$ 915	5	\$ 67,673	\$ 5,640	\$ 2,820	\$ 2,603	\$ 1,302
6	\$ 54,548	\$ 4,546	\$ 2,273	\$ 2,098	\$ 1,049	6	\$ 77,626	\$ 6,469	\$ 3,235	\$ 2,986	\$ 1,493
7	\$ 61,542	\$ 5,129	\$ 2,565	\$ 2,367	\$ 1,184	7	\$ 87,579	\$ 7,299	\$ 3,650	\$ 3,369	\$ 1,685
8	\$ 68,536	\$ 5,712	\$ 2,856	\$ 2,636	\$ 1,318	8	\$ 97,532	\$ 8,128	\$ 4,064	\$ 3,752	\$ 1,876
Each Add'l person, add	\$ 6,994	\$ 583	\$ 292	\$ 269	\$ 135	Each Add'l person, add	\$ 9,953	\$ 830	\$ 415	\$ 383	\$ 192

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
 2. fax:
(833) 256-1665 or (202) 690-7442; or
 3. email:
program.intake@usda.gov
- This institution is an equal opportunity provider.